Plan Commission Meeting Minutes
Public Hearing
September 9th, 2026.

Public Hearing – 6:00 pm.
Request of Self-Stor LLC, 2555 E Calumet St., Appleton, WI 54915 for the purpose of the addition of outdoor storage at 8952 State Highway 13 S. per Ordinance #11-19-2025. The location of the above parcel# 1800159F is the Northwest quarter-Southeast quarter of Section 8, Township 21 North, Range 6 East, Town of Saratoga. A map is available for viewing at the Town of Saratoga Office, 1120 State Highway 73 S, Wisconsin Rapids, WI

One public comment, seeking clarification as to why this had to be a public hearing. With no further public comment being offered, a motion was made by Dan to close the public hearing, 2nd by Adam. Motion passed unanimously.

Plan Commission Meeting

Member's Present: Chairman Josh McDonald, Dan Forbes, Rob Borski, Criste Greening, Patty Heeg, Angie Jochimsen, and Adam Miller. James excused absent.

Also Present – Lorelei Fuehrer, Zoning Administrator, and various Town Residents.
Chairman McDonald called the Plan Commission meeting to order at 6:04 PM and declared a quorum.

Item #3. Public Comment. None

Item #4. Approve minutes for August 12, 2026, meeting. A motion was made by Dan to approve the minutes as presented. 2nd by Patty. Motion passed unanimously.

Item #5. Recommendation to board in regard to Conditional Use Permit from Self-Stor LLC, 8952 State Hwy 13S. The plan commission had numerous questions for the Owner of Self-Stor, which could not be addressed for the PC to reach a conclusion. A motion was made by Rob to table this item until next month's meeting to discuss with Owner. 2nd by Patty. Motion passed unanimously.

Item #6. Certified Survey Map for Bernard and Jennifer Sheets, Parcel #1800186C. This request meets all our standards. A motion was made by Patty to recommend approval of this CSM to the Town Board. 2nd by Dan. Motion passed unanimously.

Item #7. Solar Battery Storage Ordinance. The plan commission reviewed the current version of the newly drafted ordinance. We discussed language addition for Decommissioning, Fines and Forfeitures, and Legal Severability. A motion was made by Adam to recommend approval to the Town Board, pending the Town Attorney's review and addition of those three sections. 2nd by Angie. Motion passed unanimously.

Item #8. Town Building Updates. The current status of the project was reviewed and discussed. Survey work is completed and the project is continuing to move forward as planned.

Item #9 Environmental Protection Ordinance Discussion. We will continue to work on developing a potential ordinance to broadly protect the water, soil, and air quality of the Town of Saratoga.

Item #10. Land Division Discussion. The plan commission decided to include this specific topic into our comprehensive plan review, along with review of zoning districts and planned development.

Item #11. Information and Announcements from PC Members. Lorelei introduced Darin, the Town of Saratoga's New Zoning Administrator, to the Plan Commission. Information from multiple plan commission members regarding the lack of communication or updates from the Saratoga Solar project developers.

Item #12. Town Recreation Ad Hoc Committee updates. The committee's efforts are on-going. Rob had a long and productive conversation with Chad Schooley, of Wood County Parks and Rec. There is initial positive feedback from the County for a project like this. We will continue to explore this great opportunity.

Item #13. Items for Future Meeting Agenda include Discussion and possible action for Conditional Use Permit for Self-Stor LLC, 8952 State Hwy 13 S, Battery Energy Storage/Environmental Protection Ordinance, Saratoga Solar Discussion, Town Building Updates, Comprehensive Plan/Land Division Discussion, Town Recreation Ad Hoc Committee updates.

Next meeting is October 14th, 2026, at 6:00pm

With no further business on the agenda, a motion was made by Patty to adjourn. 2nd by Dan. Motion passed unanimously. Meeting adjourned at 7:39

Respectfully Submitted,

Adam S Miller, Secretary
Plan Commission